



Speaker, Panelist and Staff Form

EnlighteningArts.com • Spiritual Symposiums
2438 Green Meadow Lane, Buda, Texas, 78610
888-444-8169, EnlighteningArts@gmail.com

Speaker Checklist, On-Line Registration and Waiver of Liability

Speaker **Panelist** **Volunteer Staff** *(Speaker Registration by March 15th)*

I agree to present my proposed presentation with the intention of highest good. Title of presentation: _____

_____ Title of Book: _____

If you are planning to present a power point presentation please put into our Drop Box folder (EnlighteningArts@gmail.com). Also please include a topic synopsis, title of your book, flier, website, twitter, blog and public email address. Bring an extra version on a thumb-drive of your visual presentation in the case there is a problem interfacing your computer with the video projector.

- LCD Projector
- DVD/CD Player
- Easel for Flip Chart/ Dry Erase
- Presenter to Provide Laptop
- HDMI
- VGA
- MACs w/o HDMI - Bring Adapters
- Special Requests: _____

- Special food requests
 - Vegetarian
 - Food Allergies

- Accommodations
 - Will share room
 - Allergic to pets

- Transportation
 - Will need Airport Transport
 - Will need ride to event

Uploading Files to Drop Box

DropBox.com File Instructions. Go to site and enter EnlighteningArts@gmail.com. File name must contain LAST NAME and FILE NUMBER. Drag and drop file from your desktop, Enlightening Art folder.

Example: **Salisbury1.doc**
Salisbury2.jpg
Salsibury3.pdf

Please title submitted documents properly, thank you.

Best form of Contact:

- Email _____
- Skype _____
- Phone _____
- Text ok

Permission & Waiver of Liability

For the event on April 30th 2016 I hereby grant permission to Enlightening Art to record audio and video for the purpose of broadcasting, steaming, duplication and sales. All credit will be properly cited. I understand that Enlightening Arts will hold all rights to the recordings and photographs. I own all data and imagery used in presentation and/or it has appropriate permission and is property cited.

Address _____

Name Printed _____ Signature _____ Date _____